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| **Title and Code** of the subject:  **Extension knowledge , MTMEL7024A** | **ECTS Credit Points: 3** |
| **Type** of the subject: compulsory / **optional** | |
| **Ratio of theory and practice: 100 % / 0%** (credit%) | |
| **Type and number of classes per semester**: 28 hour(s) lecture and 0 hour(s) practice per **semester**  Number of teaching hours / week : 2+0 (lecture and practice) | |
| **Type of exam**: **exam** / practical course mark | |
| **Subject in the curriculum:** semester 1 | |
| Preliminary requirements:- | |

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| **Summary of content - theory**:  Extension knowledge is an integral part of our everyday lives. The course, based on the theoretical background, presents the practice of consulting systems. The students will be going to know the most important planning tools and gain insight their application as well. |
| Course objectives:   1. Business consulting: Orientation, course overview 2. Basment of Business Consulting, Definition of Business Consulting, Areas of Business Consulting, Main specifications of consulting, BC - Main caracteristics and roles in Domestic Economy, Reasons of Needs of BC, Types of BC, Pyramid of Consultancy, Main charecteristisc of Business Consultant, Main features of Business Consultant 3. Decision Making, Types of decisions, Forms of Business Consulting 4. Process of Business Consulting, Networking, building up new business relations 5. Business Consulting Methods |
| **Summary of content - practice**: |
| not relevant |
| **Literature, handbooks in English** |
| 1. Gerald M. Weinberg - The Secrets of Consulting: A Guide to Giving and Getting Advice Successfully 2. ppt materials of the lectures |
| **Competencies gained** *(acc. to the Regulation on training and outcome requirements)* |
| 1. **Knowledge:**  * Should understand the importance of consulting processes.  1. **Skills:**  * Should be able to control and improve consulting  1. **Attitude:**  * Should be open-minded to know and apply the newest methods of consulting.  1. **Autonomy and responsibility:**  * Should feel responsible for participate in controlling and improvement of consulting. |

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| **Responsible lecturer: Prof. Dr. Károly Pető** |
| **Other lecturer(s):** |

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| **Terms of course completion:** |
| 1. Completing assignments / exercises |
| **Form of examination:** |
| Colloquium |
| **Requirement(s) to get signature:** |
| Passing a problem solving test. |

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| **Exam questions:** |
| 1. Describe the Basment of Business Consulting! 2. Describe the Definition of Business Consulting, Areas of Business Consulting! 3. Describe the Main specifications of consulting! 4. Describe the BC - Main caracteristics and roles in Domestic Economy! 5. Describe the Reasons of Needs of BC, Types of BC, Pyramid of Consultancy! 6. Describe the Main charecteristisc of Business Consultant, Main features of Business Consultant! 7. Describe the Decision Making, Types of decisions, Forms of Business Consulting! 8. Describe the Process of Business Consulting, Networking, building up new business relations! 9. Describe the Business Consulting Methods! |