**CERTIFICATE ON COMPLETED SUMMER INTERNSHIP**

**I. Personal particulars:**

Student’s name: ……………………………………………………………………………..

Program/Year: ……………………………………………………………………………….

Course code and name: …………………………………………………………………….

**II. Data related to the internship place:**

Internship period (… weeks): from ……(day)……(month)……..(year) to ……(day)……(month)………….(year)

Company’s name: ……………………………………………………………….................

Company’s address: ………………………………………………………………………..

Industrial mentor’s name, position:

………………………………………………………………….........................................

**III. Data related to the internship task:**

Project title:……………………………………………………………………………………

………………………………………………………………………………………………….

Apart from working as an intern at the selected company each student **is required to write a 10 pages report** about the task completed. The report along with this certificate should be submitted in the Institute of Water and Environmental Management (building N, room 1 to Mrs. Ildiko Huszka) **AND** should be uploaded on e-learning (<https://elearning.unideb.hu/course/view.php?id=8518>) by 31st August.

**Submission deadline:** first week of September of each calendar year

The topic of the internship report should be agreed with the industrial mentor, as the goal is for the intern to acquire the particular technology, equipment, engineering service in practice, as well.

**IV. Company’s statement:**

Hereby we certify that the student, named ……………………………………………….... completed his/her mandatory internship between ……(day) ……… (month) ……………….. (year) and …… (day) ……… (month) ……………...(year).

**V. Evaluation Sheet:**

(Evaluation of task completed by the MSc students during summer internship)

The evaluation sheet should be completed by the company.

Evaluation Criteria

1. General professional knowledge of the student:

excellent good average satisfactory poor

1. Weaknesses which hindered the student from completing the assigned internship task:

……………………………………………………………………………………………………………………………………………………………………………………………………

1. Areas in which student’s performance was said to be high:

……………………………………………………………………………………………………………………………………………………………………………………………………

1. Student’s diligence during the internship period:

excellent good average variable poor

1. Student’s interest towards tasks:

outstanding average poor

1. Did the student receive ad-hoc tasks?

yes no

1. How did he/she resolve the ad-hoc tasks?

excellent good average acceptable poor

1. What was his/her relationship like to his/her co-workers?

exemplary good acceptable poor

1. What was his/her relationship like to the leadership?

constructive helper neutral executive negative opposing

1. Did he/she trigger conflict with his/her work/behaviour?

yes no

1. Was it necessary for the leadership to take disciplinary measurement or give a warning?

yes no

1. Did the intern win praise? Did he/she gain moral or material recognition?

yes no

1. Did the student’s presence contribute to the company’s operation?

Yes not characteristically hindered

1. Which areas/fields need to be developed related to the student’s field-specific knowledge? …………………………………………………………………………………………………………………………………………………………………………………………………...........................................................................................................
2. In general, how do you rate the student’s overall performance during the internship period?

excellent good satisfactory acceptable not acceptable

1. Other remarks, comments:

………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

Date:

Evaluation was made by:

Name: …………………………………….

Signature: ………………………………..

Position: ………………………………….

The student familiarised himself/herself with the evaluation. He/she gained insight into its content:

Student’s signature: ………………………………….

seal

…………………………….

Industrial mentor’s signature

**VI. Department’s final evaluation** along with evaluation of internship report:

……………………………………………………………………………………………………………………………………………………………………………………………………

Date:

....…………………………

signature